

CK/AC

Dear Parent/Carer

Work Experience for Year 10 - Monday 25th March to Friday 29th March 2019

Work Experience is an important part of your son's/daughter's work-related learning entitlement. In this current economic downturn, it is extremely important that all students gain the skills, qualifications and experience needed to meet the demands of the future workforce. This work experience placement will play an important role in developing your child's understanding of the world of work and the economy and can be included into their personal statement or CV when applying for jobs or college placements.

It would be beneficial to students if they found their own placements, this could be where you or another family member work, where a family friend works, or the student can approach specific employers if they have a particular career path in mind. The major benefit of self placement is that students will have to be proactive, developing their communication skills whilst finding a work experience placement of their choice.

Although March sounds a long way off, preparation is needed well in advance. As a result, all self-placement, parental consent forms, and learner agreements must be returned to form tutors by:

Friday 14th December 2018

Any student who is unable to find and arrange a suitable placement themselves will be given a list of possible placements to which they must sign up to, you will then be informed in due course.

Please do not hesitate to contact me, the school Work Experience Co-ordinator, on 0151 645 4154 if you have any queries.

Yours sincerely

A. Cottrell

Mrs A. Cottrell

Work Related Learning Co-ordinator