



Shaping Exceptional Futures

BEBINGTON HIGH SPORTS COLLEGE
Higher Bebington Road
Bebington
Wirral
CH63 2PS

Attendance Officer (New post): Band E
36 hours / 39 weeks per year

The Headteacher and Governors of this successful and popular 11-18 co-educational, all-ability school are seeking to appoint an Attendance Officer/ Parental Engagement.

The successful candidate will need excellent communication skills and have a minimum of Grade C in GCSE English and Maths (or equivalent). You will be able to demonstrate increasing attendance school environments, and will work with other agencies and meet Bebington High Sports College targets.

They will have a good understanding of working in a diverse community and have previous experience of working with families and children in a similar educational setting. This post is key in ensuring positive engagement and improving children's life chances and attendance. They will have had experience of delivering support to parents and be able to work sensitively and confidentially in both school and home situations.

Please visit www.bebingtonhigh.com to fill out an application pack and return via email to S Turner – Head Teachers PA on sturner@bebingtonhigh.com.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

- **Closing date: Tuesday 17th July 2018**
- **Interviews: Wednesday 18th July 2018**