

BEBINGTON HIGH SPORTS COLLEGE
Higher Bebington Road
Bebington
Wirral
CH63 2PS

Examinations Invigilator
Closing Date: Monday 26th February 2018
Required from: May 2018

The Headteacher and Governors of this successful and popular 11-18 co-educational, all-ability school are seeking to appoint reliable and committed Invigilators to join our dedicated team.

An important task each spring is to establish an invigilation team for the forthcoming May – June GCSE and A Level examinations. We would like to recruit individuals who are available in May and June and interested in working an agreed number of hours to cover the examinations taking place over this period.

Invigilators play a key role in upholding the integrity of the examination process and ensuring the examinations are conducted in accordance with the relevant regulations. These roles require personnel who are able to work within strict guidelines and to agreed protocols.

Specific experience is not required, as training will be provided, but an ideal candidate will

- Be confident and a reassuring presence to candidates in exam rooms
- Have effective communication skills
- Be flexible

For further information about the position, please contact Jade Goodison, Examinations Officer on 0151 645 4154. All applications must be made using the school's application for non-teaching staff. This can be located in the vacancy section of the school website at www.bebingtonhigh.com

Successful candidates will be subject to an enhanced DBS check and appointments made only following satisfactory interview and references